

LAW OFFICE OF HORACIO PEÑA, JR.

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Horacio Peña, Jr., Attorney and Mediator
Former State District Judge

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Mari S. Flores
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April 10, 2019

Ms. Angie Vela
Finance Director, City of Mission
1201 E. 8th Street
Mission, Texas 78572

Email: avela@missiontx.us

Ms. Noemi Munguia
Human Resources, City of Mission
1201 E. 8th Street
Mission, Texas 78572

Email: nmunguia@missiontx.us

RE: Name: Horacio Peña, Jr.
S.S. No.: XXXXXXXXXX
Termination: August 8, 2019

Dear Ms. Vela and Ms. Munguia:

As you may already know, on April 8, 2019 the City Council for the City of Mission, Texas, pursuant to executive action did not renew my contract as an associate Judge for the City of Mission, Texas. As such, my last day of employment is and was effective April 9, 2019.

I respectfully request that my accumulated (unused) balance forward of sick leave and vacation hours for a total of 3828.49 hours be paid to me as soon as possible. Further, I understand the process and in speaking with representatives of the Texas Municipal Retirement System, any payment on the accumulated hours is subject to my 6% allocation to my retirement account. In addition, the City of Mission, Texas is required to match the funds.

Additionally, it is also my understanding that I may qualify for COBRA insurance coverage as a former employee of the City of Mission, Texas. Please provide me notice pursuant to the law of such options.

Lastly, I would like to know if it is possible to purchase from the City of Mission, the city issued

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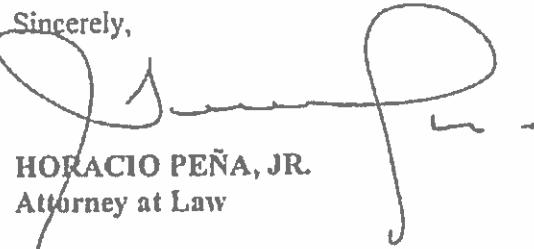
Law Office of Horacio Peña, Jr.

mobile phone which was issued to me. If so, I would like to change service plans and put it under my name.

I hope that my requests can be addressed in a timely manner so that my exit from the City of Mission can be as smooth as possible for the City of Mission and for me.

I hope this matter can be accomplished in a timely manner.

Sincerely,



HORACIO PEÑA, JR.
Attorney at Law

HPJ:msf